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Dear :

As we are interested in considering you for a position with this Agency, we are writing to urgs you to complete and submit the application forms which _______ of our staff furnished you on 6 September 1962.

May we hear from you soon.

Sincerely,

Signed

E. D. Echols Director of Personnel

cc: Leg. Counsel
(No specific Congressmen mentioned, but reference is made to
Al Westphal of the Committee on Foreign Affairs of the House of
Representatives)